<date of issuance>

**<Name of the PI/LR>**

Principal Investigator/Lead Researcher

<affiliation>

<address>

**Re: <protocolcode>**

**<protocol title>**

Dear <name of PI/LR>,

Your research/project protocol titled “<title>” and the following documents underwent an initial assessment.

<List of submitted and assessed documents>

After the assessment of the above domcuments, the **Palawan State University Research Ethics Review Committee (PSURERC)** decided that your protocol be exempted from primary ethical review.

You may, therefore, commence with the research henceforth.

Please note, however, that the PSURERC does not bear responsibility should you make any changes in your protocol after the exemption decision without the Committee’s approval. Continuing with the research without approval will result in the revocation of this exemption. Thus, amendments made in the protocol after the exemption should undergo further assessment before continuing with the research.

A final report should be submitted within 30 days after the study's conclusion. Please use the *PSURERC Form 3.7 Final Report Form* to accomplish the report. The validity of this exemption is until <date>.

Very truly yours,

**<Name of the Chair>**

Chair, PSURERC